

# STATE HOCKEY CENTRE - BOOKING REQUEST

**ALL SECTIONS ARE TO BE COMPLETED BEFORE BOOKING CAN BE ACCEPTED**

Today's Date		Current Time	
Name of the person making the booking			
<b>This form is to be completed by the person with the authority to do so</b>			
Organisation Name			
Contact name for the day of hire			
Mobile number		Daytime number	
Email address			

**INVOICE TO BE SENT TO: (Must be completed before the booking will be accepted)**

	Name(s):	Phone Numbers	
Organisation(s):		Work:	
Postal Address:		Home:	
		Mobile:	
		Fax:	
Email Address			

## REQUIREMENTS

### Artificial Surface Bookings

Date Required	Start		Ending		Full Field		Game	
Time Required	Start		Ending		Half Field		Training	

### Grass Field Bookings

Date Required	Start		Ending		Full Field		Game	
Time Required	Start		Ending		Half Field		Training	

Lights may be required from 5pm from April to October and from 6pm November to March

### Meeting Rooms Bookings

Date Required	Start		Ending		Players Room	
Time Required	Start		Ending		Clubhouse	

## COMMENTS


PLEASE RETURN THIS FORM TO HOCKEY QUEENSLAND

Email: [office@hockeyqld.com.au](mailto:office@hockeyqld.com.au)

Fax: 3399 6969

**YOUR BOOKING WILL BE CONFIRMED VIA EMAIL**

Bookings are to be made at least 48 hours in advance to assist with staffing and preparation.  
Cancellation less than 24 hours of the booking will incur a charge.